



**SEX OFFENDER TREATMENT PROVIDER (SOTP) ADVISORY COMMITTEE
MEETING MINUTES**

DATE: April 10, 2006

PLACE: Department of Health (DOH)
Point Plaza East
310 Israel Rd. SE, Room 152
Tumwater, WA 98501

COMMITTEE MEMBERS: Deborah Doane
Victoria Foedisch (Absent)
Ione S. George
Jan Horning
Gerald Hover
Bill Lennon
Jack Sowers
Judge Gary Tabor
Lang Taylor (Absent)

STAFF: Bob Nicoloff, Executive Director (Absent)
Karen Kelley, Deputy Executive Director
Megan McCormack, Program Representative

**ASSISTANT ATTORNEY
GENERAL (AAG):** Geoff Hymans, AAG

1. CALL TO ORDER – Ione S. George, Acting Vice-Chair 9:06 a.m.

- 1.1 Bill Lennon was introduced as the newest committee member. Committee members and staff introduced themselves.
- 1.2 The agenda was approved with the following change: Discussion of the draft DOH sexual misconduct rules was added to item 4.1.
- 1.3 The December 12, 2005 meeting minutes were approved as presented.

2. DISCIPLINARY AND LICENSING

2.1 Tammy Kelley, Disciplinary Manager, explained the case management process specific to the SOTP profession.

2.2 Discipline Statistics

Intake/Assessment	0
Investigation	4
Case Disposition	4
STID – Signed and Presented	1

TOTAL NUMBER OF OPEN CASES 9

2.3 Licensing Statistics

Full Certification Sex Offender Treatment Providers:

Active – 113

Inactive – 1

Expired – 39

Affiliate Certification

Active – 38

Inactive – 0

Expired – 100

Total for Both Certifications

Active – 151

Inactive – 1

Expired - 139

3. PROGRAM REPORT – KAREN KELLEY

3.1 Karen Kelley updated committee members on the 2006 legislative session.

3.2 Karen Kelley provided committee members with the DOH Sentinel.

3.3 Committee members discussed joining the Association for the Treatment of Sexual Abusers (ATSA). Committee members recommended that DOH not join because ATSA only offers individual memberships at this time.

3.4 Karen Kelley distributed the Office of the Governor, Executive Order 06-02, Regulatory Improvement, for information.

3.5 Karen Kelley shared an article dated December 27, 2005 from the Seattle PI titled “Protecting public health is job No. 1”.

4. RULE MAKING

- 4.1** Karen Kelley shared with committee members the DOH sexual misconduct draft rules. The committee would like Karen to get more detail on the definition of “co-worker” and the definition of “hugging”.

Committee members reviewed and provided comments on the following rules:

- WAC 246-930-010 General Definitions.
- WAC 246-930-040 Professional experience required prior to examination.
- WAC 246-930-050 Education required for affiliate prior to examination.
- WAC 246-930-060 Professional experience required for affiliate prior to examination.
- WAC 246-930-075 Description of supervision of affiliates.
- WAC 246-930-320 Standards for SSOSA and SSODA assessment and evaluating reports.
- WAC 246-930-330 Standards for treatment. Introduction – SSOSA/SSODA offender treatment.

5. SOTP EXAMINATION

- 5.1** Committee members discussed their review of the following examination sections.

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| • Section A | Gerald Hover |
| • Section B | Jack Sowers |
| • Section E | Deborah Doane |
| • Section F | Karen Kelley & Megan McCormack |

Jan Horning agreed to review Section D, and committee members suggested that the Washington Association for the Treatment of Sexual Abusers (WATSA) might be able to help with section C. Program staff will research this possibility.

Karen Kelley, Deputy Executive Director

Jack Sowers, Chair